

## Note from Clerk to the Licensing Board

Hi Iain,

Further to discussions at the joint meeting of the Licensing Board and the LLF we have now agreed a timeline for the upcoming review of the Statement of Licensing Policy.

Any comments or proposals from the Forum in relation to the policy statement should be submitted to either myself or Lynn May no later than **Monday 18<sup>th</sup> January 2016**. The intention thereafter would be for the draft statement of policy to go to the Board at its meeting on 22<sup>nd</sup> March 2016 before being sent out for a twelve week consultation period.

**If there are any proposals for the policy, the reasons for same should be fully explained and evidenced, e.g. statistics or reports should be provided in support of the proposal. We would need to see the evidential basis for any suggested inclusion in the policy.**

If you wish to discuss please get in touch.

Thanks,

Ruth

**Ruth O'Hare**

### **Recommendation for Action**

- (a) That the Forum agree to the formation of a short life working group to develop proposals for inclusion in the draft Statement of Licensing Policy 2016-19; and
- (b) Request that the Working Group report back to the Forum at its next meeting on 18 November 2015.